



SENIOR LEADERSHIP OPPORTUNITY- ASSISTANT SUPERINTENDENT

The Burnaby School District acknowledges that we are on the unceded and traditional territories of the Coast Salish Nations of Musqueam, Tsleil-Waututh, and Squamish.

About the District

The Burnaby School District is the fourth largest in British Columbia. We serve approximately 27,000 K–12 students across 41 elementary and 8 secondary schools, along with more than 6,000 adult learners through Burnaby Community & Continuing Education. With over 100 languages spoken in our community, Burnaby is one of the most culturally diverse school districts in Canada.

We are proud to be a progressive, collaborative, and inclusive district that prioritizes student success and well-being. Our work is guided by the values of our [Strategic Plan](#): Students First; Joy and Curiosity; Truth and Reconciliation; Belonging; and Collaboration.

The Opportunity

The Burnaby Board of Education invites applications from outstanding educational leaders for the position of Assistant Superintendent. Reporting to the Superintendent of Schools, the Assistant Superintendent is a key member of the senior leadership team and plays a pivotal role in advancing the District's strategic priorities.

This position provides both operational and strategic leadership, including oversight of a family of schools (K–12) and leadership of district initiatives and portfolios aligned with student learning, staff development, and system improvement.

Key Responsibilities

The Assistant Superintendent will:

- Provide leadership, supervision, and support to a portfolio, including an assigned family of schools
- Supervise and mentor school administrators and assigned district staff
- Build leadership capacity across the system through coaching, professional learning, and succession planning
- Collaborate across departments to align district priorities, staffing, and resources with student learning needs
- Support school communities in addressing complex issues and ensuring safe, inclusive, and equitable learning environments
- Foster high levels of student achievement, well-being, and engagement through effective instructional leadership and continuous improvement planning
- Engage with partner groups in meaningful and respectful ways
- Contribute to district-wide planning, policy development, and operational effectiveness
- Demonstrate strong political acumen in navigating complex organizational and community contexts
- Lead and support the implementation of the District's Strategic Plan and Ministry initiatives
- Support the Board and Superintendent in strategic planning, system improvement, and

alignment of resources, including budget considerations

The Ideal Candidate

The successful candidate will bring:

- A demonstrated record of exceptional leadership in public education, including district and/or school-based administrative experience
- A commitment to equity, inclusion, and Truth and Reconciliation, with experience working with Indigenous communities and diverse populations
- Proven ability to build and lead high-performing, collaborative teams and foster strong professional relationships
- Deep understanding of curriculum, instruction, assessment, and current educational trends
- Strong communication, interpersonal, and problem-solving skills, with the ability to manage complex and sensitive issues
- High levels of emotional intelligence, integrity, and sound judgment
- Demonstrated ability to work effectively in a fast-paced, politically complex environment

Qualifications

- Master's degree in Educational and Administrative Leadership, Curriculum Development, Supervision of Instruction or a related field
- Valid BC Teaching Certificate and membership in good standing with the Teacher Regulation Branch
- Significant leadership experience in the public K–12 education system, including school and/or district leadership roles
- Demonstrated experience supervising staff and leading system-wide initiatives

Application Details

Qualified applicants are invited to submit:

- Cover letter
- Detailed resume including professional credentials
- Statement of educational leadership philosophy
- Contact information for three current professional references

Applications must be submitted through www.makeafuture.ca by **4:00 pm on July 3, 2026**.

Successful applicants will be required to complete a **Criminal Record Check** prior to employment. Only those selected for an interview will be contacted.

Compensation and Benefits

The salary range for this position is established in accordance with BC Public School Employers' Association (BCPSEA). Placement within the range will be based on qualifications and experience.

- Salary range: \$211,417 – \$234,908 annually
- Comprehensive benefits package aligned with the provincial exempt staff plan, including extended health, dental, group life, and long-term disability coverage
- Pension plan
- Professional development and leadership learning opportunities

Equity Statement

The Burnaby School District values inclusion and diversity as a strength. We are committed to creating a welcoming and supportive environment where all individuals feel a sense of belonging. We encourage applications from all qualified candidates, including Indigenous peoples, Black and racialized persons, people of all genders, LGBTQ2S+ individuals, and persons with disabilities.